



## LAKE PARK HIGH SCHOOL DISTRICT 108

Families moving into Lake Park High School District 108 will need to prove custody, residency and provide specific documents and files from their previous school district. Below are the requirements needed to register your student(s) at Lake Park High School.

**Name of Student:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

- Birth Certificate or Passport
- Proof of legal custody (please provide a copy of the custody documents)
- Proof of Residency – FOUR proofs of residency must be presented at the time of enrollment.

### Category I – (One document required)

- Current tax bill showing address of residence (homeowners)
- Closing statement documenting the purchase of the address of residence (homeowners)
- Signed lease or rental contract showing the address of residence (renters)

Landlord name and phone number: \_\_\_\_\_

### *If living with someone else:*

- Notarized form (will be provided by registrar) completed by the owner (or renter) of the address of residence confirming residency of the parent/custodian and student on a full-time, indefinite basis

### Category II – (Three documents required which have the correct, current address of residence)

- Current utility bill(s)
- Voter registration card
- Home or apartment certificate of insurance
- Automobile registration
- Driver's license
- Public Aid verification
- Medicaid medical card
- Other: \_\_\_\_\_

### Category III – I cannot provide the requested for one of the following reason(s):

- The student is homeless and eligible for enrollment under the *Illinois Education for Homeless Children Act*.
- The student is enrolling based on the determination of the Department of Children and Family Services (DCFS). *Attach evidence of DCFS determination.*
- Residency will be established by October 1<sup>st</sup> of the current school year. *Attach a real estate contract, lease or closing statement. In addition, complete a Request for Attendance Prior to Establishing Residency agreement and submit a cashier or certified check for the amount outlined in the agreement.*
- The student and parent/guardian are residing with a third party (e.g. family member or friend) within District 108's boundaries. *Parent/guardian and resident will complete and submit an Affidavit of Residency/Resident Homeowner/Guarantor Agreement*

### From Previous School:

- Student Transfer/In Good Standing Form/Letter
- Unofficial copy of Transcript
- Withdrawal grades, if appropriate
- Health records

If families have any questions or would like to schedule an appointment to register their student(s) they can contact our Registrars:

East Campus – Barbara Murray – 630-295-5240 or via email: [bmurray@lphs.org](mailto:bmurray@lphs.org)

West Campus – Lisa Smith – 630-295-5340 or via email: [lsmith@lphs.org](mailto:lsmith@lphs.org)